

# **INFORMATION BROCHURE**

## **Admission to B.Ed. (Correspondence) Session: 2020-21**



**No. of Seats: 800**

**Duration of Course: Two Years (Four Semesters)**

**Recognized by NCTE: F.NRC/NCTE/F-7/CH-24/10216**

<b>Availability of Online Application form</b>	<b>Wednesday, August 5, 2020</b>
<b>Last date of applying online</b>	<b>Monday, October 5, 2020</b>
<b>Online Registration fee</b>	<ul style="list-style-type: none"><li>• Rs. 800/- (General Category)</li><li>• Rs.400/- (for SC/ST/Persons with Disability )</li></ul>

**For any query please:**

**Email: [usolbed@pu.ac.in](mailto:usolbed@pu.ac.in)**

**UNIVERSITY SCHOOL OF OPEN LEARNING PANJAB  
UNIVERSITY  
CHANDIGARH**

Sr No	CONTENTS
1	Eligibility Conditions
2	Admission Criteria
3	Reservation Policy
4	Teaching Subject Combinations
5	Admission Procedure
6	Documents Required at the time of Counseling
7	Fee
8	Study Material
9	Personal Contact Programmes
10	List of Study Centers
11	Format of Employment Certificate
12	Important Dates

**1. ELIGIBILITY CONDITIONS AS PER NCTE NORMS 2014:**

The following categories of candidates are eligible to apply for admission.

- (i) Trained in – service teachers in elementary education.
- (ii) Candidates who have completed a NCTE recognized teacher education programme through face-to-face mode.

**Explanation:**

**A. A person who possesses the following qualifications shall be eligible to join the course:**

1. The candidates who entered in teaching profession on the basis of **Diploma/ Certificate in primary/elementary teacher training and are intended to improve their competence by obtaining degree in secondary teacher training programme** can take admission in B.Ed (ODL) programme, provided they have graduation/post graduation degree in humanities/science/social science/commerce with minimum 50% marks or degree in engineering/technology with specialization in science and mathematics with minimum 55 % marks
- Candidates who have **completed NCTE recognized teacher training programme through face-to-face mode and not in teaching profession** are also eligible for admission in B.Ed. ODL programme provided they possess graduation/post graduation degree in humanities/science/social science/commerce with minimum 50%

- marks or degree in engineering/technology with specialization in science and mathematics with minimum 55 % marks
- **In case of students belonging to Scheduled Castes/ Scheduled Tribes/ Backward Class/Person with Disabilities (PwD), the requirement of 50 % marks shall be reduced by 5 % provided they have obtained minimum pass marks prescribed by the regulations.**

**NOTE:** For calculating percentage of marks in case of students who have passed B.A. examination by parts, the following procedure will be adopted:

- (i) Average percentage of marks obtained in Prabhakar / Giani or an equivalent MIL Examination, English and in two more elective subjects. (If more than two subjects have been cleared, the score in which he/ she scored higher marks will be taken into account.). **Prabhakar or Giani will be considered as an elective subject and brought at par with one elective subject in respect of maximum marks.**
- (ii) For candidates who have received their B.A. degree after doing Shastri or an equivalent Oriental Title examination, marks obtained in Shastri examination or an equivalent OT examination will be considered as scored out of two subjects (elective) and calculated on the basis of the marks obtained in **two** elective subjects to the best advantage of the candidate.

## 2. ADMISSION CRITERIA

Admissions to 800 seats in B.Ed.(correspondence) is done on **merit based on marks obtained in the qualifying examination only.**

## 3. RESERVATION POLICY

The Seats are reserved as per Panjab University, Chandigarh rules. The category wise distribution of seats is given below:

S. No.	Category	%age of seats	500 Seats (for Punjab & Chd.UT )	300 Seats (for all India including Punjab & Chd. ( UT )	Total
1	SC	15	75	45	120
2	ST	7.5	(37.5)=38	(22.5)=23	61
3	B.C.	5	25	15	40
4	Person with Disabilities (PWD)	5	25	15	40
5	Defence	5	25	15	40
6	Riot Victims and Terrorist affected	2	10	6	16
7	Wards of Freedom Fighters	2	10	6	16
SUB TOTAL (of reserved categories)		41.5	208	125	333
8	General	58.5	292	175	467
<b>TOTAL</b>			<b>500</b>	<b>300</b>	<b>800</b>

## 4. TEACHING SUBJECTS COMBINATIONS

Admission in the B.Ed. Semester course will be subject based.

- i. At the time of admission, each candidate shall opt for two teaching/pedagogical subjects, which has been studied at graduation/post-graduation level. The candidate must have studied the Major subject of the teaching combination for at least 3 years at graduation level or 2 years at Master's level. The minor subject should have been studied for at least for one year/one semester.

ii. The candidates having honours course shall opt for major subject in which they have obtained honours. The minor subject should have been studied at least for one year/one semester.

iii. The candidates who have passed additional subjects at graduation level can opt for only those teaching subject, marks of which are taken into account for the purpose of calculating percentage of marks at graduation level.

iv. B.Com./B.B.A./M.Com. graduates /postgraduates may opt for two teaching subjects- one is teaching of commerce and the other shall be teaching of economics/mathematics/any one language i.e. teaching of English/Hindi/Punjabi/Sanskrit. Note: B.Com/B.B.A. graduates shall be considered in commerce stream only, even they have passed additional arts subjects unless they have passed Masters in Arts.

v. B.C.A. graduates may opt for teaching of Computer science as one subject. The other subject shall be teaching of Mathematics or any one language (English/Punjabi/Hindi/Sanskrit)

vi. B.E./B.Tech. graduates shall opt for any two subject combination out of teaching of Mathematics, Computer Science, Science , Languages.

vii. B.Sc.(Home Science) graduates shall opt for two teaching subjects. One is Teaching of Home Science, other may be subject studied at graduate level i.e. Science or any one language ( English/Hindi/Punjabi/Sanskrit).

viii.B.Sc(Medical) graduates shall opt for two teaching subjects out of the following: (a) Teaching of Science/ Life Science; (b) Teaching of Physical Science; (c) Teaching of any one language i.e. English/Hindi/Punjabi/Sanskrit.

ix.B.Sc(Non-Medical) graduates shall opt for two teaching subjects out of the following: (a) Teaching of Science/Physical Science; (b) Teaching of Mathematics/Computer Science; (c) Teaching of any one language i.e. English/Hindi/Punjabi/Sanskrit.

x. Arts Graduates may opt for any two pedagogical subjects one each from the following (a) and (b):

(a) Teaching of Social Studies/Economics/History/Geography/Political Science/Sociology/Public administration/Fine Arts/Physical Education/ Music/Home Science.

(b) Teaching of any one language i.e. English, Punjabi, Hindi, Sanskrit provided that the candidate has studied the subject at the graduation/post graduation level.

xi. Graduates with Fine Arts/Music/Computer Science/Home Science/Physical Education/Mathematics/Statistics/Quantitative techniques shall opt for any of these subjects with the other subject combinations available.

Note: Teaching of Fine Arts shall be offered to a candidate who had taken up Fine Arts/Performing Arts/Fashion Design/Fashion Technology or B.A. with Diploma in Drawing and Painting or Arts and Craft Teacher's course from a recognized institution.

xii. Teaching of Social Studies shall be opted by those who have studied any one of these subjects at B.A./M.A. level i.e. (i) History (ii) Geography (iii) Political Science(iv) Sociology (v) Economics (vi) Public Administration(vii) Philosophy (viii) Psychology (ix) Education(x) Defence Studies (xi) Religious Studies

xiii. B.A.LL.B. Graduate shall opt for two teaching subjects which they have studied during the course, major for at least two years and minor for at least one year.

Note: Candidates who have passed Shastri/Gyani/Parbhakar/Honours in a language/Elective subjects in languages can opt for two language combinations provided they have studied the other language for at least one year/one semester at graduation/post-graduation level.

## **5. ADMISSION PROCEDURE**

**The candidates are required to follow the steps given below:**

Step 1.Register online at<http://usolbed.puchd.ac.in>. Note down your login id and password.

Step 2. Login to your account using your login id and password

Step 3. Fill your Online application form for admission with necessary details. Upload your latest passport size photograph and signature.

Step 4. Pay the Online registration fee. The procedure for paying registration fee is explained as under:

Step 5: Login to your account using your login id and password and take the Printout of the filled application form.

*The Printout of the filled application form can be taken*

- a. *immediately if fee is paid online, and,*
- b. *after 24 hours if fee paid through website generated chalan at Post Office /Bank.)*

Step 6. Send the Printout of the filled application form along with self-attested photocopies of relevant documents to The Chairperson, University School of Open Learning, Panjab University Chandigarh, PIN 160014, by post **immediately**.

Step 7. Check the Provisional Merit list on the website on the scheduled date

Step 8. Submit the discrepancy, if any, in your merit marks or category etc. by stipulated time.

Step 9. Check the Admission- cum- Study Center allotment list on the website on the scheduled date.

*(The candidates will be allotted study centers in order of merit considering the preferences that you would fill in the admission form. Study Centre once allotted will not be changed)*

Step 10. Pay the first installment of the course fee as per schedule. (Payment can be made Online or through bank deposit)

**Remember that your admission will be confirmed only after you deposit the course fee.**

## **6. DOCUMENTS REQUIRED TO BE SENT ALONG WITH APPLICATION FORM**

The self-attested photocopies of the following documents are required to be sent by the students along with the Printout of the filled Application Form by post to The Chairperson, University School of Open Learning, Panjab University Chandigarh, PIN 160014 :

- (i) Graduation degree (B.A./B.Com. B.Sc. etc) and Detail Marks Cards of all the three years (Semester I to VI) and also of Post-graduation detail marks card of final year (Semester IV) if the candidate is not eligible on the basis of marks obtained in graduation.
- (ii) Detail Marks Card of Diploma/ Certificate in primary/elementary teacher training approved by NCTE.
- (iii) Certificates/ documents supporting the claim for reservation issued by the Competent Authority
- (iv) Employment certificate (for in-service teachers in elementary education)

## **7. FEES**

The total fee for **B.Ed.** shall be deposited in four installments, one installment per semester.

**The candidate has to deposit the total fee of Rs.19286/**

**The Bank Draft should be made in favour "Registrar, Panjab University, Chandigarh" payable at State Bank of India, Sector 14, Chandigarh.**

The students are also required to pay the following fee as applicable to them along with above mentioned fee.

1. **Continuation fee = Rs.100/-**
2. **Registration Fee= Rs. 200/- (To be paid by those students who are not already registered with PanjabUniversity).**
3. **Eligibility Fee= Rs. 75/- (To be paid by those students who have passed the lower examination from theUniversity other than Panjab University).**
4. **Migration Fee= Rs. 400/- (To be paid by those students who have passed the lower examination from otherUniversity).**
5. **Special Fee= Rs. 275/- (To be paid by those students who apply for admission from a place outside the jurisdiction of Panjab University (i.e.Distt. Ludhiana, Hoshiarpur, Moga, Ferozepur, Chandigarh and Muktsar Tehsil ofFaridkot are in jurisdiction of Panjab University).**

The **second installment** of fee of B.Ed. II<sup>nd</sup> semester Rs. **12735/-** should be deposited before 15<sup>th</sup> February 2021.

Approximately same fee will be charged from the candidates during B.Ed. second year (with annual 10% increase as per P.U. rule).

#### **Mode of Payment for second installment**

- **Fee can be deposited “ONLINE” through Inter-Net Banking.**

\*The SC/ST students of Punjab state who are eligible for Post Matric Scholarship, whose family income is less than 2.5 lac are required to deposit only 25% of the total admission fee (excluding examination fee) for self finance Courses. The students have to submit their application with following documents.

- 1) Scholarship Form No.1 containing 7 pages available at website [www.dpicolleges.punjab.org /www.usoladmissions.puchd.ac.in](http://www.dpicolleges.punjab.org /www.usoladmissions.puchd.ac.in)
- 2) Original Income Certificate
- 3) Photocopy of Residence proof. (Self Attested)
- 4) Photocopy of SC/ST/BC certificate. (Self Attested)
- 5) Photocopy of Last examination pass certificate. (Self Attested)
- 6) Photocopy of Bank Accounts passbook showing clearly bank number and IFSC code in the name of concerned student. (Self Attested)
- 7) Photocopy of Aadhaar Card. (Self Attested)
- 8) Undertaking Affidavit

The fee schedule is as under :-

B.Ed-1 <sup>st</sup> Sem	- Total fees	19286/-
Library Security (Refundable) +Examination fee-3455	(880 + 2575)	-----
		15831
		-----
25% of total admission fee		3958 + 880 + 2575= 7413/-

## 8. STUDY MATERIAL

The study material will be provided to the students in English medium only.

## 9. PERSONAL CONTACT PROGRAMME(PCP)

Those admitted to the course shall be required to attend one Personal Contact Programme of 15 days each per semester at the allotted study centers as per NCTE norms.

- **Personal Contact Programme of B.Ed. I Semester will be held from 16<sup>th</sup> November to 1<sup>st</sup> December, 2020;**
- 80% attendance is mandatory during PCPs.
- PCP shall be conducted **Online or Face- to-Face, as the situation permits.**
- **If any of the students fail to attend minimum of 80% classes, then the examination roll number will not be issued by the university.**

## 10. LIST OF APPROVED STUDY CENTERS FOR CONDUCT OF PERSONAL CONTACT PROGRAMME OF B.Ed. I to IV Semesters\*

The approved study centers for the conduct of Personal Contact Programs (PCP) are given below. The candidates will be allotted study centres in order of merit. **The candidates will be required to fill their choice of study centre in the order of preference in the Online Application Form.**

Study Centre once allotted will not be changed.

Sr. No.	Name of Colleges
1.	University School of Open Learning, Panjab University, Chandigarh.
2	Govt. College of Education, Sector 20-D, Chandigarh.
3	D.A.V. College of Education, Abohar
4.	BCM College of Education, Urban Estate, Ludhiana
5.	DevSamaj College of Education for Women, Ferozepur City
6.	DevSamaj College of Education for Women, Sector-36, Chandigarh
7.	GTB Khalsa College of Education, Dasuya
8.	Dasmesh Girls College of Education, Badal

**\*The study center will conduct B.Ed. “Personal Contact Programme” only if a unit of 50 students are admitted in that centre.**

## 11. EMPLOYMENT CERTIFICATE

(To be provided by the Principal/ Headmaster/Headmistress of the school)

This is to certify that Mr./Ms. ....has been teaching in this school from .....to till date .

Signature of Principal/ Headmaster/ Headmistress with stamp

Place..... Name .....

Dated..... Address.....

**Please note:** In case the teaching certificate of a candidate is found to be not genuine at any stage, his/her candidature will be cancelled, and the candidate will be responsible for the consequences of submitting fake teaching certificate.

## 12. IMPORTANT DATES

1	Date of Availability of Online Application Form	<b>August 5<sup>th</sup> 2020</b>
2	Last Date for Registration and Completion of form on the website.	<b>October 5<sup>th</sup> , 2020</b>
3	Last date for deposit of Online fees(using website generated challan) in any branch of SBI	<b>October 9<sup>th</sup> , 2020</b>
4	Last date by which the printout of filled application form along with self attested copies of the documents must reach Chairperson, USOL, P.U.,Chandigarh by post.	<b>October 14<sup>th</sup> , 2020 Upto 4.00 pm</b>
5	Display of Provisional Merit List	<b>October 16<sup>th</sup> , 2020 (9.00 a.m.)</b>
6	Last date for pointing out discrepancies if any , in the tentative Merit by the candidates	<b>October 19<sup>th</sup> , 2020 (5.00 p.m.)</b>
7	Admission cum Allotment of Study Centres	<b>October 22<sup>nd</sup> , 2020</b>
8	Last date for Deposit of First Installment of Course fee	<b>October 30<sup>th</sup> , 2020</b>

Course Coordinator: Dr. (Mrs.) Kuljeet Kaur Brar ,  
Room No. 406, Third Floor, Department of Education,USOL  
Contact No. 0172- 2534317  
Email.:coordedu@pu.ac.in



